

Minutes PWG Annual General Meeting

Date: 26th January 2017

Time: 19.00 – 20:25

Place of Meeting: Quba

Minutes Written by: Martina Klemm and Rylla Resler

Agenda

1. Welcome and introduction
2. Ice breaker and idea box presentation
3. Review of 2016 activities and discharge of committee members
4. New projects and visions for 2017
5. Election of the new committee members
6. Closing of the official part of the evening

| Minutes |
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| <p>1. Welcome – Laura Salvador as Chair of PWG welcomes everybody. The quorum is reached.</p> |
| <p>2. Ice breaker – Marzena Taichman leads a creative exercise as an ice breaker. We draw flowers and add key words that represent us separately and together.</p> |
| <p>3. Review of 2016 activities and discharge of committee members</p> <p>Laura talks about last year's meetings and events, membership numbers, PR-measures and the committee activities. Details are in the 2016 annual report. A few highlights:</p> <p>We had 7 main meetings with 140 guests, 18 job hunt support group meetings with 60 guests and 7 Women Entrepreneurs meetings with 110 guests. We had 24 guest speakers.</p> <p>PWG counted 117 members in total, 56 returning members and 61 new members.</p> <p>PR-measures included the presence of PWG at the Expat Expo, the Life Science Forum and the assurance, that PWG will be present at the Welcome on Board events of the city of Basel in 2017. Our communication channels include 366 newsletter recipients, 293 LinkedIn group members and 123 facebook group members.</p> <p>The committee met regularly, we recruited new volunteers for the committee and had a workshop for committee members.</p> <p>Dolors Ambrosio presents the financial report.</p> <ul style="list-style-type: none"> – The total income was CHF 11'254.99. – The total expense was CHF 8'605.28. – The total gain was CHF 2'649.71. – The total assets are CHF 20'018.90. <p>VOTE: The minutes 2016 are unanimously accepted.</p> <p>Resigned from the committee have: Prathima Kondadi, Delphine Guerin, Jan Hawley, Rashmi Seshadri, Renée S. Hernández Rutz and Laure Finet.</p> |

VOTE: The current committee members are unanimously discharged.

VOTE: The financial report is unanimously accepted.

4. New projects and visions for 2017

Laura presents the new projects and plans for 2017. The keywords are: Restructuration of the committee, new operative systems, introduction of German conversation group, Job Hunt Group: supporting career counseling, Communication tools: PWG fan page, newsletter, feedback surveys.

Marzena presents the new presence of PWG on the boat of Welcome on Board, a welcome to newcomers to Basel organized by the city of Basel.

Marzena introduces the idea box, so members can be more involved and give ideas to the committee.

Marzena presents the cooperation of PWG with other organisations, namely GGG Basel, Centrepont Basel, Toastmasters International, Expat Expo, Kantons- und Stadtentwicklung des Kantons Basel-Stadt, FrauenBasel.ch and BWP Switzerland.

5. Election of the new committee members

The new committee members present themselves. They are:

- Laura Salvador (Chair)
- Marzena Tajchman (Vice Chair)
- Martina Klemm (Secretary)
- Dolores Ambrosio (Treasurer)
- Elisa Leo (Membership Manager)
- Mandy Hu (Membership Support)
- Richa Jain (Membership Support)
- Maria Carmine Tomassi (absent) (Events Management and Logistics Coordinator)
- Rylla Ressler (Volunteers Coordinator)
- Komathi Balakrishnan (Special Programs Coordinator)
- Krisztina Marias (Special Programs Support)
- Jutta Jerlich (Website Manager)
- Liz McCreary (Digital Communication)
- Clarice Ho (Digital Support)
- Aletta Karsies van Eeden (Job Hunt Support Group Manager)
- Christine Groell (Job Hunt Support Group Support)
- Violeta Karalic (WE Group Manager)

VOTE: All committee members are unanimously voted in.

6. Laura thanks Aletta for volunteering and running the job hunt support group for 13 years. She is presented with flowers and a lifetime membership at PWG.

The meeting closes with social exercises and cheese and wine take over.